

**Providence Englewood Charter School  
BOARD OF TRUSTEES MEETING**

**At  
333 W. Wacker Dr, Suite 2800  
Chicago, IL 60606**

**Thursday, February 26, 2015  
4:00 p.m.**

**MINUTES**

**ATTENDANCE IN PERSON**

**Trustees**

**John Stoops  
Matt Bergmann  
Tim Dugan  
Denise Nash  
John Stevenson**

**VIA TELECONFERENCE**

**Howard Isenberg  
Kelley Kalinich  
Bernard Lilly  
Gail Ward**

**OTHERS PRESENT IN PERSON**

**Staff**

**Angela Johnson-Williams, Principal, PECS  
Shinwe Shelton, Director of Operations, PECS  
Tahanni Ragland, Staff Accountant, PECS  
James Reilly, Univ of Chicago Board Fellow**

**TRUSTEES ABSENT**

**Paul Adams  
Dick Burrridge  
Marcia Doane  
Leslie Holling  
Debora de Hoyos  
Walter Matthews**

**I. ROLL CALL/DETERMINATION OF QUORUM**

The meeting was called to order at 4:05p.m. by Mr. Stoops.

**II. Public Participation Period (if requested in advance of meeting)**

**III. APPROVAL OF MINUTES**

On motion duly made, seconded and unanimously passed, the minutes of December 13, 2014 were approved.

**IV. SCHOOL REPORT**

The School Quality Rating Policy report (SQRP Report), is how CPS holds schools accountable through NWEA/MAP Growth and Attainment indicators in reading and math and how they are weighted. The SQRP is heavily dependent on students' growth on the NWEA assessment, which we began taking in Fall 2013. Note that Priority groups (based on race/ethnicity, special education and English language learner status) must include at least 30 in each group. We only show indicators in the African American priority group, therefore we are only being weighted in that category.

Other Indicators included in the SQRP rating are the "My Voice/My School" survey, the Data Quality Index score and Average Daily Attendance. We have a lot of control at the school level over the data that goes into this index score.

Because we started taking the NWEA test in the fall of 2014, our current Tier 2 ranking is based on Fall 2013 to Spring 2014 growth scores, adjusted by CPS to approximate Spring 2013 to Spring 2014. This year's rating will be based on test results and growth from Spring 2014 to Spring 2015. We administered a midterm NWEA assessment in Winter 2014 to check our progress toward meeting the 2014-15 growth goals set for each student. The Spring round of NWEA Testing is scheduled for May 11<sup>th</sup> through May 22<sup>nd</sup>.

Based on winter results, outlines have been modified to capture content needed for success on the Spring NWEA. Teachers are continuing to work with students in the Learning Continuum Groups, which allows students to work in their skill area of growth.

As of Monday, February 23<sup>rd</sup>, there were 386 applications on file for enrollment for the 2015-16 school year—292 returning and 94 new. There will be a 2 day open house for KG students and parents in mid March.

Regarding teacher intent for the 2015-16 school year 84% of staff wishes to return, 8% are undecided and 7% will not return (4 people). Of those not returning are 2 KG teachers, 1 DC

and 1 TA. There are 2-3 teachers that wish to return but will not move into the instructor position in the fall.

**Task for Mrs. Johnson-Williams:** There have been 44 transfers since the beginning of the year. Pull trend data from the last 4 or 5 years, particularly around February, in regard to transfers.

## **V. FINANCE/OPERATIONS**

As of Jan 31, 2015, compared to last year, the increase in cash and cash equivalents is due to investments. A/P is higher due to accrued utilities expense.

On the Income statement charter school funding has increased in comparison to last year due to increased enrollment.

Budget Variances occur in Revenue due to delays in SPED funding and the FSP Rebate, increased Foundation Contributions and Student Events. Expenses decreased due to Personnel vacancies and a decrease in consulting services.

Compliance chart is up to date.

## **VI. BUILDING EXPANSION FEASIBILITY REPORT**

Howard reached out to Claudia Quezada in the CPS Office of Innovation and Incubation about possibly expanding our space. She recommended IFF, a consultant that focuses on non-profits and helping them with their real estate needs. They have worked with different charters in this same area. They will perform a feasibility analysis to help us with our options. The estimated timeframe of the analysis will be about two months, after which they will present a completed plan including monetary needs. Their fee is \$8,500 (at the last board meeting we authorized \$25,000 budget toward a feasibility analysis). If we choose to proceed, they will engage architects and help with financing. IFF is a non-profit organization.

## **VII. BOARD COMMITTEE REPORTS**

- i. **PECS Promise – James Reilly is the new chairman of the PECS Promise Committee. Although not a full-fledged Board member, he is going to continue on with us in this capacity. The PECS Promise Committee is comprised of Mr. Isenberg, Ms. De Hoyos, Ms. Wallace, Ms. Holling and Mr. Reilly. The near term goal is to hire a Director of PECS Promise. The committee has finalized the job description and will participate in a job fair as well as post the position to various sites. The plan is to fill the position as soon as possible. PECS Promise' mission is to work with Middle School students to get them into college prep high schools and beyond that, into**

college. It will be the Director's responsibility to develop relationships with high schools with the intention of sending our students to the best high schools.

ii. **ACADEMIC EXCELLENCE** – The committee met in January and another meeting is scheduled for next week. The meetings are in reference to the school improvement plan. Due to scheduling conflicts with the earlier candidate that was identified for Reading and Language Arts Common Core consulting, we are interviewing two new candidates.

iii. **DEVELOPMENT** – The two smaller local events that were planned have both been cancelled. The Duquettes have opened up their home to host a Cocktail Fundraiser party at their expense. Mr. Bergmann has been added as legal counsel for the PECS Foundation board. Mrs. Ellen Kollar has also been identified as a potential Foundation board member. She is excited about leading the charge for the next generation of the Kenilworth Partnership. We are in the process of setting a dollar amount for those that want to join the partnership.

iv. **FINANCE** - Covered during Finance & Operations Report.

v. **GOVERNANCE** – No report.

**VIII. Closed Session**

**IX. Adjournment**

**NEXT MEETING: Saturday, April 18, 2015 @ 9:00 a.m. -PECS**